



*City of Naples*

City Council Minutes

Workshop Meeting 08/10/89

City Council Chambers  
735 Eighth Street South  
Naples, Florida 33940

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Mayor Putzell suggested Mr. Disney contact Community Development Director McKim after the meeting to obtain all the necessary information.

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DISCUSSION OF BUDGET FOR FISCAL YEAR  
1989/90.

Community Services

Community Services Director Holley distributed packets of information to Council (a copy of which can be reviewed from the meeting packet in the Office of the City Clerk). He then showed a slide presentation of before and after photographs of projects which his department has been involved.

Referring to the Naplescape median beautification project, Mr. Holley noted the Chamber of Commerce had raised approximately \$99,000 in contributions for that project. Mrs. Anderson-McDonald pointed out that the City's contribution was only \$300,000, not \$400,000 as noted in Mr. Holley's handout. Mayor Putzell also commented that costs for irrigation were not included in those amounts, therefore, the actual cost was greater than \$400,000.

Councilman Anderson-McDonald advised she had been receiving many complaints about the project currently underway on U.S. 41 North near Banyan Boulevard. Community Services Director Holley explained that in order to save money on fill, the City used sludge material to bring the area up to grade and would cover the area with topsoil. Mrs. Anderson-McDonald pointed out that the sludge material turned to a clay-like substance when dried and was a nuisance to area homeowners. Parks and Parkways Supervisor Fedelem advised the area had been covered with topsoil recently and the problem should be solved.

With the recent annexation, Mr. Holley explained, the City had received some parks, medians, open space, etc. that it was responsible for maintaining, all relating to additional expense and manpower. The Corridor Management Study

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should help address some of the costs for median beautification along Goodlette-Frank Road, he said.

There have been some plans, Mr. Holley said; to improve school recreational facilities. The use of these facilities would be considered in the overall calculation of park acreage as required in the City's Comprehensive Plan.

Mr. Holley then explained a new program the City implemented wherein workers from TECH (Training and Education Center for the Handicapped) participate in the landscaping maintenance of Cambier Park and other areas in the City. These individuals work five days a week for approximately four hours per day. The participants in this program have also been taking tennis lessons donated by Cambier Park's tennis pro after they have finished with their work.

Discussion then ensued relative to the City's summer camp program. Community Services Director Holley explained these programs were operated at a loss, but provided a great service to the citizens. The City must compete with other programs such as the YMCA and the County's summer camp and, therefore, must provide a competitive wage for its counselors.

Mayor Putzell referred to the increased costs of booklets and asked for clarification. Mr. Holley noted that the price of his department's brochure had increased, and also staff had planned to distribute the brochures through the public schools in the City as well as its current means of distribution which accounted for some of the additional expense.

Council asked if Mr. Holley could point out the account for increased maintenance resultant from the beautification efforts. Community Services Director Holley noted that on page 10.21 of the budget, account 520, that maintenance costs relative to operating supplies have increased from \$102,000 to approximately \$164,000 since 1987. Council asked staff to prepare documentation outlining all the costs associated with

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maintenance from the beautification effort and as a result of annexation.

Mr. Richardson asked what the City's responsibility was regarding Goodlette-Frank Road. Currently, City Manager Jones explained, the County is responsible for its maintenance; however, it has not done anything to the medians. If the City decides to move ahead and provide a higher level of landscaping than what presently exists, he said, it would then be responsible for maintaining it. Staff has anticipated providing irrigation in that area through its effluent reuse system. Mayor Putzell suggested that if the City put in the irrigation, the County install the landscaping.

Referring to the cost of salaries for maintenance, Councilman Crawford asked if there was a possibility to contract some of these services to private companies. He said that he believed those individuals paid a salary by the City to be less efficient than those paid by the job. Community Services Director Holley explained that there were very few contractors who could meet the City's specifications and insurance requirements. There have been several incidences wherein the City has contracted the work with the appropriate insurance or equipment in place, he noted.

Mayor Putzell asked about communication expenses and the need for additional chairs and tables. Mr. Holley explained the communications account pays for use of the telephone as well as long distance calls. Most of the community centers are on restricted phones and are unable to place long distance calls, he added. The tables and chairs requested, he continued, are for Cambier Park as many of the old equipment there must be replaced.

Mr. Graver asked how many positions the Community Services department was requesting. Mr. Holley advised three full-time positions for a maintenance crew to service the northern portion of the City.

In response to Mr. Crawford, Community Services Director Holley explained the City was operating

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in the black in all of its enterprise operations: Lowdermilk Park; Naples Fishing Pier; tennis operation; and City Dock. Referring to salary abatements for Lowdermilk Park, Mr. Graver asked for clarification. Mr. Holley pointed out that a portion of the salaries for Lowdermilk Park was abated into the beach maintenance account.

Councilman Crawford asked Community Services Director Holley to estimate where he would have to cut if his budget was decreased by approximately \$75,000. Mr. Holley said he believed it would have come out of labor inasmuch as that was the most costly item in the budget.

Mr. Richardson suggested staff consider a coordination of all the City brochures so that whatever is sent out from any City department is consistent.

Referring to the restrooms and concession stand at Lowdermilk Park, Mr. Muenzer asked if those facilities would be open to the public on Thanksgiving Day. Mr. Holley noted he would bring someone in on overtime to open the restrooms, but he doubted that the concession stand would be operating on that holiday. The enterprise operations only receive three holidays per year, he said, which are Christmas Day, New Years Day, and Thanksgiving Day.

Discussion then ensued relative to privatization of certain maintenance responsibilities. Council asked staff to compare costs for landscape and maintenance crews against independent contractor rates. City Manager Jones pointed out staff would do it, but the money still must be budgeted whether for salaries or contractual services.

## Community Development

Community Development Director McKim distributed a couple of handouts (copies of which can be reviewed from the meeting packet in the Office of the City Clerk). Mrs. McKim explained her department would continue with its computerization of building permits and other pertinent data into its data base. Staff anticipates that it will

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take approximately two years to bring the computerization history to 1980, she said.

Referring to the Unified Development Code (UDC), Mrs. McKim explained staff would have that document ready for Council review by October. The UDC would also incorporate the Corridor Management Study in its guidelines which places most of the burden of beautification upon the property owner, Mrs. McKim noted.

Implementation of the Comprehensive Plan was also discussed and staff noted that one Planner II position would be responsible for monitoring such activity. Additional monies have also been budgeted, Mrs. McKim explained, for contractual services relating to the waterfront district and for a planning intern during the summer months.

Mayor Putzell asked for clarification of an item called UPS under maintenance and operations in the budget. Mrs. McKim advised that was an uninterrupted power supply unit, a necessary evil for the autocad system.

Referring to the use of personal computers, Mayor Putzell suggested the City hire a consultant that could come in and evaluate its current equipment and uses to determine whether it is adequate or excessive and in what areas.

Mrs. Anderson-McDonald said she has received several comments from contractors who are questioning the City's permit and inspection policies. Many contractors are under the impression, she said, that they do not have to notify the City regarding an inspection because the City inspects the work after it has been completed. Community Development Director McKim said the contractor has the responsibility to call the City when it is ready for inspection, and the City responds within four hours. Council asked staff to look into the matter further to determine if the inspection procedure needed to be amended.

Referring to studies allocated in the Comprehensive Plan, City Manager Jones advised that several projects such as the central core

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study, Broad Avenue Boardwalk, etc. were designed and reviewed in-house prior to hiring of consultants and engineers.

Mayor Putzell reiterated his suggestion of hiring a competent consultant to review the City's use of personal computers. City Manager Jones briefly reviewed two large computer systems currently in use, Finance Department main frame and Police Department main frame. Over the years, the City has been encouraging use of personal computers instead of typewriters, calculators, and the like, he said. It was the consensus of Council to fund the hiring of a consultant who would review the City's current personal computer equipment and provide a comprehensive accounting of whether they are being utilized to their fullest potential.

#### Engineering

City Engineer Gronvold advised the City's computerized traffic synchronization system should be operational by August 15. This project has been a joint effort with the Department of Transportation (DOT) for the past four years.

Mayor Putzell noted that a street light was out on the corner of Gordon Drive and 18th Avenue South.

In response to Councilman Graver, City Manager Jones advised the reduction in personal services was due to the vacancy of one position, technician. This position will remain unfilled and the work distributed throughout the department to determine if it actually needed, he said.

Mayor Putzell asked for clarification regarding the transportation line item. Mr. Gronvold advised that item involved the necessary expenditures to maintain and operate all of the trucks and equipment for his department.

Referring to privatization, City Engineer Gronvold further noted his department did contract independent firms for curb and gutter work as well as some asphalt projects. The City does not have the necessary equipment to do such activities.

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RECESS: 11:10 A.M. UNTIL 11:20 A.M.

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Finance

Finance Director Hanley advised his department operated as the central service area for the other departments. One of the major projects this department is responsible for, he said, is preparation of the budget. This year's document cost approximately \$900 which included printing and binding. Mr. Hanley added that he hoped to submit the budget to the State's program award for standardization of budgetary review (Distinguished Budget Presentation Award) which is a great recognition for the City. Some of the information required for this award includes activity and performance measures. Mr. Richardson asked what the City would gain from such recognition as he was quite comfortable with the current format. Finance Director Hanley explained that it would provide the City with a measure of comfort knowing that their budget met all the State standards.

Referring to previous budgets, Finance Director Hanley proudly pointed out that his department has decreased in size from 17 employees in 1980 to the current 14 employees. Mayor Putzell noted that such a decrease could be the direct result of enhanced computerization.

The major line item in Finance, Mr. Hanley continued, was expenses incurred for locating the Purchasing Division offsite. This move added the costs of an annual lease, utilities, and maintenance services to the budget. That division had requested a part-time person and a personal computer, but after careful consideration, it was decided not to fund that position or equipment.

City Attorney

Mayor Putzell asked how much time the City Attorney gave to the City. City Attorney Rynders

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would have to be sought once those funds were expended.

Discussion once again ensued relative to the Collier DRI appeal. Mrs. Anderson-McDonald asked how long before the appeal would be heard. City Attorney Rynders advised it could take up to six months after filing for the hearing to be scheduled.

Mayor Putzell asked about the lawsuit filed against the City by the Florida Audubon Society and Mr. Sichy regarding Council's decision on Key Island. City Attorney Rynders noted he had spoken to John Remington's attorney and advised that they should bear the burden of cost in defending this land use decision as it ultimately affects their use of the property.

There are two other legal issues coming up, City Attorney Rynders said, in particular, an appeal to the Comprehensive Plan by Joseph and Theresa Herms and another issue regarding a multiple tax plea from the Golden Gate Taxpayers Association. The County many years ago had spent approximately \$40,000 on a citizen's well, and the Association is demanding that it spend the same amount on each of their wells. This action is causing a delay in the use of the City's newly installed wells in the East Golden Gate Wellfield.

Councilman Richardson asked if the City was working with the County regarding their well protection ordinance. City Manager Jones advised that staff was cooperating in a joint effort and would keep the Council apprised of its progress.

Mayor Putzell suggested a memorandum outlining the respective legal rights and duties to citizens of a charter city and a non-charter county government, including both service and regulatory areas. It was the consensus of Council that

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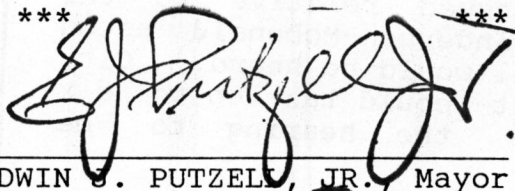
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the City Attorney should prepare such a memorandum for their review.

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ADJOURN: 12:00 Noon

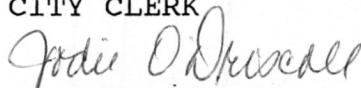
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EDWIN S. PUTZEL, JR., Mayor

  
JANET CASON  
CITY CLERK

  
JODIE O'DRISCOLL  
DEPUTY CLERK

these minutes of the Naples City Council were  
approved on 9/6/89.